Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2022 between institutions from programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about the higher education institutions

Full name of the institution / country	**Erasmus code or city**[1]	**Name of the contact person**	**Contact details**	**Website** (course catalogue)
University of Gothenburg, Sweden	S GOTEBOR01	Dag Hanstorp	dag.hanstorp@gu.se +46 31 786 9141	www.physics.gu.se
Cochin University of Science & Technology, India	Kochi	Kailasnath Madanan	kailas@cusat.ac.in +91 484 2575848 (office) +91 944 7213863 (mobile)	www.cusat.ac.in

[1] Higher Education Institutions (HEI) from Erasmus+ programme countries should indicate their Erasmus code while Partner Countries HEI should mention the city where they are located.

B. Mobility numbers[2] for the full programme period

The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM[4]	TO[4]	*Subject area code* * ISCED 2013	*Subject area name* *	*Study cycle* short cycle, *1st, 2nd or 3rd* *	Number of student mobility periods	
					Student Mobility for Studies *Total number of months of the study periods or average duration**	*Student Mobility for Traineeships**
Kochi	S GOTEBOR01	0533	Physics	1st, 2nd, 3rd cycle	70 months (7 SMS x 10 months)	-
S GOTEBOR01	Kochi	0533	Physics	1st, 2nd, 3rd cycle	12 months (2 SMS x 6 months)	-

**Optional: subject code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.*

FROM[4]	TO[4]	*Subject area code* * ISCED 2013	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching *Total number of days of the teaching periods or average duration**	Staff Mobility for Training
S GOTEBOR01	Kochi	0533	Physics	24 days (2 STA x 10 days + 2 days travel)	12 days (1 STT x 10 days + 2 days travel)

[2] Mobility numbers can be given per sending/receiving institutions and per education field (optional* http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

Kochi	S GOTEBOR01	0533	Physics	24 days (2 STA x 10 days + 2 days travel)	12 days (1 STT x 10 days + 2 days travel)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution	***Optional: Subject area***	**Main language of instruction**	**Additional language of instruction**	**Recommended language of instruction level[3]**	
				Student Mobility for Studies	Staff Mobility for Teaching
S GOTEBOR01	-	EN	-	B2	B2
Kochi	-	EN	-	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. Links are provided on the first page.

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **programme country**[4] of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:

https://eacea.ec.europa.eu/erasmus-plus/funding/erasmus-charter-for-higher-education-2014-2020_en

The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups. Both universities do not discriminate on the basis of race, sex, sexual orientation, age, ethnicity, national origin, religion, marital status or disability.

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[3] See Common European Framework of Reference for Languages

[4] Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals

Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.

- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.

- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.

- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.

- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.

- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.

- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.

- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Any additional requirements

Students and/or staff can undertake mobility activities under the Erasmus+ Programme during August 1st, 2019 - July 31st, 2022.

This agreement is valid from the date of signing of both parties and shall be in effect until July 31st, 2022.

The institutions shall jointly resolve any disputes arising from the interpretation of this agreement.

Candidates for exchange studies and teaching will be selected by their home institution and their applications will be completed and sent to the host institution for official acceptance. Both institutions will provide individual assistance for students in selecting courses and will aim to provide a sufficient number of courses for a full-term of studies. The admission of any participant will be at the discretion of the host institution. All students will remain enrolled as regular degree candidates at the home institution.

The host institution shall have the right to immediately terminate the exchange program of any student or staff who violates the host institution's policies or code of conduct.

Both institutions have the appropriate infrastructure to accept students and staff with special needs. Information and assistance can be provided by:

University of Gothenburg :
funktionshinder@gu.se
http://studentportal.gu.se/english/help-and-guidance/disability

Cochin University of Science and Technology:
www.cusat.ac.in

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
S GOTEBOR01	Nomination: April 1 Application period: April 1 – May 15	Nomination: October 1 Application period: October 1 – November 15

2. The receiving institution will send its decision within two weeks after the application deadline.

3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2019 will only take effect as of 1 September 2020. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information

1. Grading systems of the institutions

Each institution shall award grades and academic credit based on the academic performance of each individual student, according to the host institutions own established procedures and grading scales.

Information about grading system and credits at University of Gothenburg:
http://studentportal.gu.se/english/graduation-and-degrees/degrees/grading-system/

Information about grading system and credits at Cochin University of Science and Technology :
www.cusat.ac.in

2. Visa/residence permits

The sending and receiving institutions will provide assistance, when required, in securing visas/residence permits for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance for students can be provided by the following contact points and information sources:

Institution	Contact details (e-mail, phone)	Website for information
S GOTEBOR01	dag.hanstorp@physics.gu.se +46 31 786 9141	www.utbildning.gu.se/education/incoming-student/residence-permit
Cochin	kailas@cusat.ac.in +91 4842575848	http://iraa.cusat.ac.in/aboutus.html

Information and assistance for staff is provided by the Unit for international Relations and Academic Admissionsat Cochin University of Science and Technology : http://iraa.cusat.ac.in/aboutus.html.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Exchange students under this agreement are covered by the Swedish State´s Insurance for Foreign Students in Sweden or the Swedish State´s Insurance during Education Abroad, which will be accepted by both institutions. Students from both universities will be recommended to read the conditions of the insurance and, if they so wish, arrange their own complementary insurance.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance for students can be provided by the following contact points and information sources:

Institution	Contact details (e-mail, phone)	Website for information
S GOTEBOR01	https://utbildning.gu.se/education/incoming-student/insurance	http://www.kammarkollegiet.se/insurance
Cochin	kailas@cusat.ac.in +91 4842575848	http://iraa.cusat.ac.in/aboutus.html

Information and assistance for staff is provided by the receiving department at the respective institutions.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Incoming students to the University of Gothenburg will receive information about how to apply for housing after the online application for exchange studies have been submitted.

Information and assistance for students can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
S GOTEBOR01	studenthousing@gu.se	www.gu.se/exchangestudenthousing
Cochin	kailas@cusat.ac.in +914842575848	http://iraa.cusat.ac.in/aboutus.html

Information and assistance for staff is provided by the receiving department at the respective institutions.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
S GOTEBOR01	Johan Ahlgren, Erasmus+ Institutional Coordinator	04/07/2019	Johan Ahlgren
Cochin University of Science and Technology, Cochin	Dr. K. Ajitha, Registrar,	20/08/2019	Dr. K. Ajitha REGISTRAR COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY KOCHI - 682 022, KERALA

UNIVERSITY OF GOTHENBURG

UNIVERSITY OF SCIENCE AND TECHNOLOGY ★ COCHIN Kochi-682 022